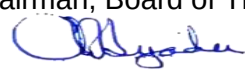


NNNGO MEMBERSHIP POLICY

Responsible Department:	Administration
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DEFINITION OF TERMS AND ACRONYMS

Membership refers to organisations that have been fully approved and approved by the membership officer after registration through the as outlined by this policy.

Introduction

The Nigeria Network of NGOs is committed to strengthening the nonprofit sector by building a vibrant, inclusive, and collaborative community of organisations dedicated to social change and sustainable development. Our Membership Policy establishes the framework for how organisations can join and participate in the network, ensuring transparency, accountability, and a clear understanding of the roles and responsibilities that come with membership.

Purpose

This policy is to expand on the Nigeria Network of NGOs to establish clear scope and regulation of membership. This policy serves to inform the NNNGO Board of Directors and Secretariat.

Scope

This Membership Policy applies to all organisations that are, or wish to become, members of NNNGO. It covers all aspects of the membership process,

WHY IS MEMBERS IMPORTANT?

The most valuable asset of the Nigeria Network of NGOs is its membership. As a membership-driven organisation, NNNGO derives its legitimacy, strength, and financial sustainability from its members. Member contributions not only provide essential resources for operations but also reinforce the organisation's role as a true representative of civil society interests.

Members are the core reason for NNNGO's existence. While some may assume that NNNGO serves the broader nonprofit sector, its primary mandate is to advance the interests and address the needs of its registered members. In this sense, members play a dual role—they are both key stakeholders and beneficiaries of NNNGO's services. Without members, NNNGO would not be able to fulfill its mission.

MEMBERSHIP CATEGORIES

NNNGO has five categories of members. Members have all the rights that comes with been a member of the network.

Members must be an organisations. means a non-governmental organisation (NGO), community-based organisation (CBO), or civil society organisation (CSO) in Nigeria.

MEMBERSHIP CRITERIA

All members must complete the appropriate application form. The organisation must:

- Be registered and operational in Nigeria.
- Conduct programming, policy development, research, or advocacy work in civil society development, social justice, health, environment or related areas.
- Demonstrate a commitment to ethical practices, transparency, and accountability.
- Adhere to NNNGO's mission, vision, and values.
- Be willing to share relevant organisational information to support evidence-based advocacy and best practices within the sector.
- Pay an annual membership fee in full, as determined by the NNNGO Board of Directors and approved by members.

MEMBERSHIP APPLICATION PROCESS

- Interested organisations must fill the provided registration form and submit.
- The membership officer reviews applications based on the criteria above and approve the application.
- An invoice of payment is provided the new member to join the paid membership.
- Successful applicants undergo an onboarding process and receive guidance on membership.

- Rejected applicants receive written justification from the membership officer.

MEMBERSHIP BENEFITS

NNNGO brings together a diverse and collaborative network of members, including academics, non-governmental organisations, and development practitioners. By facilitating knowledge exchange, supporting research, leveraging data-driven insights, and advocating for members' interests among key stakeholders, NNNGO enhances member engagement and promotes best practices in the civil society sector. Additionally, membership offers:

- Access to training, capacity-building programs, and technical support.
- Opportunities for networking and knowledge exchange within civil society.
- Advocacy representation and engagement with policymakers.
- Access to research publications, templates newsletters, and policy updates.
- Discounts on NNNGO events, workshops, and conferences.

MEMBERSHIP RESPONSIBILITIES

Members must:

- Actively participate in NNNGO activities, such as workshops, training, conferences forums, and every other activity.
- Uphold ethical standards and transparency.
- Engage in knowledge-sharing and collaboration with other members.
- Pay annual membership dues as required.

MEMBERSHIP PARTICIPATION

- **Representation:** Members are required to designate a representative to act on their behalf. By default, the Executive Director or CEO serves as the representative unless otherwise specified. Any changes to the designated representative must be communicated in writing to the NNNGO Secretariat.

MEMBERSHIP TERMINATION

Membership shall be terminated if a member:

- No longer fulfills the membership criteria.
- Engages in unethical conduct or violates NNNGO's policies.
- Is liquidated or dissolved.
- A terminated member may appeal the decision to the Board of Directors.

DISCIPLINE OF MEMBERS

The Board of Directors may suspend or expel any member if:

- The member violates NNNGO's policies.

- The member engages in activities detrimental to NNNGO's mission.
- Any other reason deemed reasonable by the Board.

A member subject to suspension or expulsion receives written notice with a 20-day response period. The Board reviews appeal within 20 days, and its decision is final.

MEMBERSHIP CESSATION

A member may withdraw from NNNGO by providing written notice to the Secretariat. No fee refunds will be granted, except under special resolution by the Board.

RENEWAL MEMBERSHIP is renewed annually unless the member opts out by notifying NNNGO in writing. Membership fees does not align with the NNNGO fiscal year cycle the renewal starts counting after the due payment till the next 12 months.

ADMINISTRATIVE REQUIREMENTS

- The membership officer must complete an annual renewal form.
- Membership renewal fees must be paid within one month of the due date to maintain good standing.
- Members facing financial hardship may apply for a fee waiver, subject to Secretariat review.

FEES

- NNNGO will notify members of renewal fees.
- Fees must be paid within one (1) calendar month of the deadline.
- Members remain in good standing upon fee payment.

This policy ensures an active and engaged membership that strengthens Nigeria's civil society sector.